

ADMINISTRATION

JASON A. MITCHELL

Superintendent

BRIAN J. LAPELLA

*Director of Curriculum,
Instruction and Special
Education*

LARRY NICHOLS

Middle/High School Principal

LEEANN CUCCI

Elementary Principal

MELANIE BROUILLETTE

Treasurer



BOARD OF EDUCATION

JENNIFER LAVOIE

President

JONA SNYDER

Vice President

TOBIAS ABRAMS

LAURA BILLINGS

JESSICA CLARK

BRETT REITER

JENNAH TURNER

TRACEY LEWIS

District Clerk

Madison Central School District

7303 State Route 20, Madison, NY 13402

315-893-1878 • 315-893-7111 Fax

madisoncentralny.org

BOARD OF EDUCATION REGULAR MEETING

APRIL 16, 2024

6:00 P.M. – AUDITORIUM

- I. Call to Order
- II. Agenda Additions
- III. Consent Agenda
 - a. Approval of Agenda for this meeting
 - b. Approval of Minutes
 1. April 2, 2024 Budget Workshop Meeting Minutes
- IV. Public Forum
- V. Reports
 - a. Treasurer
 1. Internal Claims Auditor's Report
 2. Treasurer's Report dated March 31, 2024
 3. Detail Warrants
 - a. Warrant Number 44 - Fund A - 3/4/24 - 4 pages
 - b. Warrant Number 45 - Fund A - 4/3/24 - 4 pages
 - c. Warrant Number 47 - Fund A - 4/3/24 - 1 page
 - d. Warrant Number 48 - Fund A - 3/15/24 - 6 pages
 - e. Warrant Number 49 - Fund A - 3/29/24 - 5 pages
 - f. Warrant Number 18 - Fund C - 3/4/24 - 2 pages
 - g. Warrant Number 19 - Fund C - 3/15/24 - 2 pages
 - h. Warrant Number 20 - Fund C - 3/29/24 - 1 page
 - i. Warrant Number 13 - Fund HBUS - 3/4/24 - 1 page
 - j. Warrant Number 14 - Fund HBUS - 3/15/24 - 1 page
 - k. Warrant Number 15 - Fund HBUS - 3/29/24 - 1 page
 - l. Warrant Number 15 - Fund FA24 - 3/4/24 - 1 page
 - m. Warrant Number 16 - Fund FA24 - 3/15/24 - 1 page
 - n. Warrant Number 17 - Fund FA24 - 3/29/24 - 1 page
 4. Financial Status Report
 5. Student Activities Quarterly Report January-March 2024

- b. Superintendent – Information Items
 - 1. 2024-25 Budget
 - 2. Capital Project
 - a. Next phase
 - b. Access road/parking
- c. Superintendent – Approval Items
 - 1. Approval of 2024-2025 Property Tax Report Card effective ____ if available
 - 2. Approval of Resolution for BOCES 2024-25 Administrative Budget of \$7,290,325
 - 3. Resolution for Douglas Gustin as the Canastota Central School District BOCES Representative for July 1, 2024 through June 30, 2027
 - 4. Resolution for Cris Amann as the Hamilton Central School District BOCES Representative for July 1, 2024 through June 30, 2027
 - 5. Resolution for Joseph Monfiletto as the Stockbridge Valley Central School District BOCES Representative for July 1, 2024 through June 30, 2027
 - 6. Resolution for District Clerk Tracey Lewis to cast such ballots for Madison Central School District for items 3-6
 - 7. Approval of creation of the William Bootie Memorial Award of \$500 to be awarded annually to a qualified graduation senior
 - 8. Approval of Senior Class Trip to Washington DC, Virginia and Philadelphia from May 29-June 2, 2024

VI. Committee Reports

VII. Policy

- a. First Reading of Policy # 0017 entitled “Student Registration and Pre-Registration to Vote”

VIII. Old Business

IX. Board of Education Discussion Items

X. New Business

- a. Personnel

- 1. Appointments

- a. Elizabeth Rice - Probationary Elementary Education Teacher effective September 3, 2024 with tenure anticipated September 3, 2027 in the area of Elementary Education at M1, Step 2 with Masters as per contract with Initial Certification in Childhood Education, 1-6
- b. Robert Tanner - Long Term Non-Certified Substitute Teaching Assistant effective May 6 through June 26, 2024 at Step 1

- b. CSE/CPSE Recommendations – in official packet

- c. Principal / Director Reports

XI. Correspondence

XII. Question & Answer Opportunity

XIII. Enter Executive Session

- a. To discuss probationary reports

XIV. Adjourn Executive Session

XV. Adjournment

The Budget Workshop Meeting of the Board of Education of Madison Central School was held on April 2, 2024 at 6:00 pm in the cafeteria.

MEMBERS PRESENT: Mr. Tobias Abrams
Mrs. Laura Billings
Ms. Jessica Clark
Mr. Jona Snyder
Ms. Jennah Turner

MEMBERS ABSENT: Mrs. Jennifer Lavoie
Mr. Brett Reiter

OTHERS PRESENT: Mr. Jason Mitchell, Superintendent
Mr. Larry Nichols, Building Principal
Mrs. LeeAnn Cucci, Elementary Principal
Mr. Brian Latella, Director of Curriculum
Ms. Melanie Brouillette, Treasurer
Ms. Tracey Lewis, District Clerk

- I. Call to Order
 - a. Mr. Snyder, Vice President, called the meeting to order at 6:01 pm.
- II. Agenda Additions
 - a. None
- III. Consent Agenda
 - a. Approval of Agenda for this meeting

MOTION # 1 - APPROVAL OF AGENDA

ON THE MOTION of Mrs. Billings, seconded by Ms. Clark, the Board moved to approve the agenda for this meeting. Motion carried 5 yes, 0 no.

- b. Approval of Minutes
 - 1. March 19, 2024 Regular Meeting Minutes

MOTION # 2 - APPROVAL OF MINUTES

ON THE MOTION of Mrs. Billings, seconded by Ms. Clark, the Board moved to approve the minutes from the March 19, 2024 Regular Board Meeting. Motion carried 5 yes, 0 no.

- IV. Public Forum
 - a. None
- V. Reports
 - a. Superintendent – Information Items
 - 1. Mr. Mitchell shared that New York State still has not passed its budget so there really has been no new information for the school districts to use in updating their budgets. There is no new information about Foundation Aid, which both the Assembly and Senate have proposed a 3% increase in the Foundation Aid. The District is also still working on settling the Non-Instructional contract negotiations which impacts the budget process as well.
 - b. Superintendent – Approval Items
 - 1. Approval of transportation request to Holy Cross for one student for the 2024-25 school year

MOTION # 3 - APPROVAL OF RATES FOR LEGAL SERVICES

ON THE MOTION of Mr. Abrams, seconded by Ms. Turner, the Board moved to approve the transportation request for one student to Holy Cross for the 2024-25 school year. Motion carried 5 yes, 0 no.

- VI. Policy
 - a. Second Reading of Policy # 7400 entitled "Communication and Other Electronic Devices"
 - b. Second Reading of Policy # 4408 entitled "Procurement: Uniform Grant Guidance for Federal Awards"

MOTION # 4 - APPROVAL OF POLICY

ON THE MOTION of Ms. Clark, seconded by Mr. Abrams, the Board moved to approve the second readings of Policy # 7400 entitled "Communication and Other Electronic Devices" and Policy # 4408 entitled "Procurement: Uniform Grant Guidance for Federal Awards". Motion carried 5 yes, 0 no.

- VII. Old Business
 - a. None
- VIII. Board of Education Discussion Items
 - a. None
- IX. New Business
 - a. Personnel
 - 1. Rescind Previous Appointment
 - a. Amber Neiss - Stage Manager

MOTION # 5 - APPROVAL TO RESCIND PREVIOUS APPOINTMENT

ON THE MOTION of Ms. Clark, seconded by Mrs. Billings, the Board moved to rescind the previous appointment of Amber Neiss as Stage Manager. Motion carried 5 yes, 0 no.

- 2. Appointments
 - a. Chelsea Schokker - Cook Manager at Step 3 effective August 5, 2024
 - b. Adam Jennett - Set Design
 - c. Jamie Turcotte - Stage Manager 50%
 - d. Kristin Smith - Stage Manager 50%

MOTION # 6 - APPROVAL OF APPOINTMENTS

ON THE MOTION of Mrs. Billings, seconded by Ms. Clark, the Board moved to approve the following list of appointments:

- a. Chelsea Schokker - Cook Manager at Step 3 effective August 5, 2024
- b. Adam Jennett - Set Design
- c. Jamie Turcotte - Stage Manager 50%
- d. Kristin Smith - Stage Manager 50%

Motion carried 5 yes, 0 no.

- 3. Termination
 - a. Wendy Looman - Teaching Assistant effective May 3, 2024

MOTION # 7 - APPROVAL OF TERMINATION OF EMPLOYMENT

ON THE MOTION of Ms. Turner, seconded by Mrs. Billings, the Board moved to approve the Resolution of Termination of Employment for Wendy Looman as a Teaching Assistant effective May 3, 2024. Motion carried 5 yes, 0 no.

- X. Correspondence
 - a. The March 2024 Connected Community Schools Report was shared.
- XI. Question & Answer Opportunity
 - a. None
- XII. Adjournment

MOTION # 8 - ADJOURNMENT

ON THE MOTION of Mr. Abrams, seconded by Ms. Clark, the Board moved to adjourn for the evening at 6:07 pm. Motion carried 5 yes, 0 no.



Madison-Oneida

Board of Cooperative Educational Services

Lead • Partner • Innovate • Excel

March 15, 2024

Ms. Tracey Lewis, District Clerk
Madison Central School District
Route 20
Madison, NY 13402

Dear Tracey:

As you are aware, the meeting to elect members to the BOCES and consider the administrative budget has been designated as April 16, 2024 by BOCES President, Richard Engelbrecht.

I am enclosing the necessary information for this meeting.

1. Resolution for consideration of the Administrative Budget.
2. Resolutions to authorize the District Clerk to cast your ballots for members of the Madison-Oneida Board of Cooperative Educational Services.
3. Ballot to fill three seats on the Board of Cooperative Educational Services.
4. Form for certification of the ballot by the District Clerk.

Please call in the results of the votes to my office the morning of April 17, 2024 (and return the originals to me).

Copies of the Annual Meeting book, which includes information on the tentative Program, Capital and Administrative Budgets, will be mailed to all component board members on March 22nd.

Please feel comfortable calling District Superintendent & CEO Scott Budelmann with any questions.

Sincerely,

Niki J. Maiura
District Clerk

C: Mr. Jason Mitchell
Richard Engelbrecht

Administrative Budget Resolution

RESOLVED, the _____ (Central, City, Common) School District (approves) the 2024-2025 tentative administrative budget of the Madison-Oneida Board of Cooperative Educational Services in the amount of \$7,290,325 (funded by \$1,240,840 in expense by components plus \$6,049,485 in earned interest and other miscellaneous revenue) and shall so allocate as a contingent expense its share of said administrative budget as apportioned in accordance with Section 1950 of the New York State Education Law.

Moved _____, Seconded _____

The 2023-2024 administrative budget expense for all components was \$1,222,502.

The 2024-2025 administrative budget expense for all components is estimated at \$1,240,840 for a change of 1.5 %

Please return to Niki Maiura, Madison-Oneida BOCES Clerk on April 17, 2024

Board Resolution

(for seat currently held by Douglas Gustin, Canastota CSD)

RESOLVED, the _____ (Central, City, Common) School District Board of Education authorizes the Clerk to submit and certify its ballot in the name of Douglas Gustin of the Canastota Central School District to serve as a member of the Madison-Oneida Board of Cooperative Educational Services of the Sole Supervisory District of Madison & Oneida Counties for the term of July 1, 2024 through June 30, 2027 for the seat currently held by Mr. Douglas Gustin, Canastota, New York. The ballot will be submitted to the clerk of the Madison-Oneida BOCES on April 17, 2024.

Moved _____, Seconded _____.

Yea (list all)

Nay (list all)

Please return to Niki Maiura, Madison-Oneida BOCES Clerk on April 17, 2024

Board Resolution

(for seat currently held by Michelle Jacobsen, Hamilton CSD)

RESOLVED, the _____ (Central, City, Common) School District Board of Education authorizes the Clerk to submit and certify its ballot in the name of Cris Amann of the Hamilton Central School District to serve as a member of the Madison-Oneida Board of Cooperative Educational Services of the Sole Supervisory District of Madison & Oneida Counties for the term of July 1, 2024 through June 30, 2027 for the seat currently held by Mrs. Michelle Jacobsen, Hamilton, New York. The ballot will be submitted to the clerk of the Madison-Oneida BOCES on April 17, 2024.

Moved _____, Seconded _____.

Yea (list all)

Nay (list all)

Board Resolution

(for seat currently held by Joseph Monfiletto, Stockbridge Valley CSD)

RESOLVED, the _____ (Central, City, Common) School District Board of Education authorizes the Clerk to submit and certify its ballot in the name of Joseph Monfiletto of the Stockbridge Valley Central School District to serve as a member of the Madison-Oneida Board of Cooperative Educational Services of the Sole Supervisory District of Madison & Oneida Counties for the term of July 1, 2024 through June 30, 2027 for the seat currently held by Joseph Monfiletto, Munnsville, New York. The ballot will be submitted to the clerk of the Madison-Oneida BOCES on April 17, 2024.

Moved _____, Seconded _____.

Yea (list all)

Nay (list all)

Please return to Niki Maiura, Madison-Oneida BOCES Clerk on April 17, 2024

Ballot Certification by District Clerk

I, _____, District Clerk of the _____
School District do hereby certify that at a public meeting held on April 16, 2024, the Board of
Education of the _____ School District adopted resolutions casting
votes in the annual election of members of the Board of Cooperative Educational Services for the
person or persons indicated on the attached ballot(s).

Clerk, Signature

Date

Please return to Niki Maiura, Madison-Oneida BOCES Clerk on April 17, 2024

**Board of Cooperative Educational Services
of the Sole Supervisory District of the Counties
of Madison & Oneida**

Ballot for Election to Board of Cooperative Educational Services

There are three (3) vacancies on the Board of Cooperative of Educational Services to be filled at the annual election to be held on April 16, 2024. The trustees or board of education of each component school district, by resolution, may cast one vote for each vacancy to be filled, provided that no more than one vote may be cast for any candidate. No more than one person residing in a particular component school district may be elected to serve on the Board of Cooperative Educational Services at one time, except as provided in Education Law 1950 2-a. The district clerk or other officer authorized to certify that a board resolution has been adopted, shall complete the ballot by placing an “x” next to the name of each candidate for whom a vote has been cast, and by completing the attached certification. The candidates’ names and addresses are listed below:

<u>Seat 1</u>	<u>Seat 2</u>	<u>Seat 3</u>
Douglas Gustin _____ 12 Palamara Ave. Canastota, NY 13032 Canastota Central School District	Cris Amann _____ 66 Madison Street Hamilton, NY 13346 Hamilton Central School District	Joseph Monfiletto _____ 6268 Middle Rd. Munnsville, NY 13409 Stockbridge Valley Central School District

Please return to Niki Maiura, Madison-Oneida BOCES Clerk on April 17, 2024

Madison Central School
Madison, New York

TO: Board of Education

PURPOSE: Presentation of Award to Graduating Senior to be Included in Commencement Program

PROCEDURE:

1) The principal and guidance counselor will review this award application, approve it as is, or, in conjunction with the sponsor, make necessary alterations.

2) The application will then be forwarded to the superintendent for approval and presented to the Board of Education for their approval and implementation.

1. NAME OF AWARD: William Bootie Memorial Award
2. DONATED BY: (Name, address, phone) _____
3. CONTACT PERSON: (If different from #2) Diane Bootie, 9146 Main St., North Brookfield, NY 13418, 315-861-2879
4. TO BE AWARDED: Annually One Time Award
5. AMOUNT OR TYPE OF AWARD: _____
6. CRITERIA TO BE USED FOR SELECTION: _____
7. HOW SELECTED: (method and by whom) _____

(over)

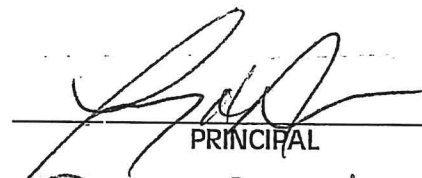
8. STATEMENT TO ACCOMPANY AWARD IN COMMENCEMENT PROGRAM: _____

~~4/12/24~~


DATE

4/12/24

DATE



PRINCIPAL



SUPERINTENDENT OF SCHOOLS

Madison Central School

Madison, NY

1. Name of Award: **William Bootie Memorial Award**
2. Donated by: **The Bootie Family**
3. Contact Person: **Diane Bootie, 9146 Main Street, North Brookfield, NY , 315 861-2879**
4. To Be Awarded: **Awarded Annually**
5. Amount of Award: **\$500.00**
6. **Criteria:**
 - Dedicates time to serving the Community.
 - Demonstrates good Character and strong Family Values.
 - Pursuing a career in the field of Auto Mechanics **or** has made the decision to enlist in the Military.
7. Submit a letter of intent or interest. Submit at least one letter from a teacher, coach, or member of the community, attesting that the student meets the above Criteria.
Selection to be made by Bootie Family with input from School Guidance Counselor.
8. Statement for Commencement Program:

This Award is given in Memory of William (Bill) Bootie, an Alumnus of Madison Central School Class of 1967. Bill valued Country, Community, and Family. In honor of his memory, this award is being given to a student, who is involved in their Community, demonstrates an appreciation of Family and Friends, and is pursuing a career in the field of Auto Mechanics or has made the decision to serve in the Military after graduation.

GENERAL COMMITMENTS

STUDENT REGISTRATION AND PRE-REGISTRATION TO VOTE

I. Statement of Policy

The participation of all citizens in civic decision-making is fundamentally important to maintaining democratic government. As part of the Madison Central School District's (the District) civics instruction program, the Board of Education encourages all students to exercise their right to register to vote, if age eighteen (18) or over, and to pre-register to vote, if age sixteen (16) or seventeen (17).

II. Implementation of Policy

A. The Superintendent shall confer with administrators and secondary-level educators to determine how the promotion of voter registration and pre-registration can be supported as part of the District's civics instruction program and co-curricular activities. The activities shall include:

1. providing access to the applications during the school year;
2. providing assistance with filing the applications; and
3. informing students of the requirements for voter registration and pre-registration.

B. If the Superintendent determines that conducting actual voter registration or pre-registration can be done on school premises, during the school day or at other times (such as during extracurricular activities), the Superintendent or the Superintendent's designee may actively collaborate with the county board of election to plan and conduct such activities.

C. ~~However,~~ Completion or submission of voter registration or pre-registration forms shall not be made a course requirement or a factor in determining any student's grade for a course.

Madison Central School District
Legal Ref: NYS Election Law §5-507(2)
Adopted: 1/21/2020
Revised: _____